

# FRESH MELT

Employment Application Back of House



Fresh Melt is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any base including race, color, age, sex, religion, natural origin, the presence of mental, physical or sensory disability, sexual orientation, or any other basis prohibited by federal, state or provincial law.

**Please complete entire application to ensure processing.**

## PERSONAL INFORMATION

Last Name \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ Date \_\_\_\_\_

Social Security # \_\_\_\_\_ Are you less than 18 YES  NO

Other Names you are known by \_\_\_\_\_

U.S. Applicant Only. Are you eligible for employment in the United States? All new hires will be required to provide proof of eligibility to work in the U.S. YES  NO

Have you ever been convicted of a crime in the last seven (7) years? If Yes, list convictions that are a matter of public record (Arrests are not convictions.) A conviction will not necessarily disqualify you from employment. YES  NO

### Present Address:

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Referred by \_\_\_\_\_

## EMPLOYMENT DESIRED

(if you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)

Salary Desired \_\_\_\_\_ Date You Can Start \_\_\_\_\_

Specify hours available for each day of the week.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

## EDUCATION

**High School** \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES  NO  Circle Last Years Completed **1 2 3 4**

Subjects Studied and Degrees Received \_\_\_\_\_

**College** \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES  NO  Circle Last Years Completed **1 2 3 4**

Subjects Studied and Degrees Received \_\_\_\_\_

**Post College** \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES  NO  Circle Last Years Completed **1 2 3 4**

Subjects Studied and Degrees Received \_\_\_\_\_

List skills relevant to position applied for \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS**

*Have you ever visited a Fresh Melt location? Where? Describe your experience.*

*Describe how you make your personal grilled cheese sandwich.*

*Put these four (4) words in order by most important to least important in your eyes, and explain why: (Cleanliness, Accuracy, Organized, Teamwork)*

**FORMER EMPLOYERS**

List below current and last three employers, starting with the most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

**Company 1** \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES  NO

**Company 2** \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_ Ending Salary \$ \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact your previous supervisor for a reference?    YES     NO

**REFERENCES**

Give below the names of three professional references whom you have known at least one year.

Name	Address & Phone Number	Business	Years Acquainted How Do You Know This Person?
1.			
2.			
3.			

**DISCLAIMER AND SIGNATURE**

I hereby authorize Fresh Melt to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Fresh Melt to provide relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Fresh Melt. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Fresh Melt to hire me. I authorize Fresh Melt to share my resume and application with neighboring Fresh Melt and/or corporate offices that have employment opportunities. I also understand that, if employed by Fresh Melt, I may be required to provide satisfactory proof of identity and legal work authorization. Failure to submit such proof may result in immediate termination of employment. I have read fully and understand this Fresh Melt employment application, and I seek employment under these conditions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO HIRING A DIVERSE WORKFORCE**